

<b>Committee:</b>	Cabinet	<b>Date:</b>	Tuesday, 9 March 2021
<b>Title:</b>	Corporate Plan Delivery Plan 2020/21 progress update		
<b>Portfolio Holder:</b>	Cllr Reeve, Portfolio Holder for the Economy, Investment and Corporate Strategy		
<b>Report Author:</b>	Dawn French, Chief Executive dfrench@uttlesford.gov.uk Tel: 01799 510400	<b>Key decision:</b>	No

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## Summary

1. This report sets out the progress made on the Corporate Plan Delivery Plan (CPDP) for 2020/21

## Recommendations

2. To note progress against the Corporate Plan Delivery Plan 2020/21, attached at appendices A-D

## Financial Implications

3. All financial implications arising from the delivery plan were reflected in the budget for 2020/21, as approved by Full Council on 25 February 2020.

## Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None

## Impact

- 5.

Communication/Consultation	Consultation on specific projects was very limited due to the impact of Covid19
Community Safety	Progress on Community safety projects is included within the report.
Equalities	Progress on equalities is included within the report.
Health and Safety	Any health and safety implications resulting from actions or projects in the delivery plan

	are the subject of appropriate risk assessments, where necessary.
Human Rights/Legal Implications	Any human rights or legal implications arising from individual projects within the delivery plan are assessed and addressed
Sustainability	Any sustainability implications arising from individual projects within the delivery plan are assessed and addressed.
Ward-specific impacts	Any ward specific issues arising from individual projects within the delivery plan are identified.
Workforce/Workplace	Any workforce implications arising from individual projects within the delivery plan are assessed and addressed.

## Situation

6. The Corporate Plan 2020 – 2024 was adopted by Full Council at its meeting on 25 February 2020. This included a new vision of: *Making Uttlesford the best place to live, work and play*
7. It also included four priorities:
  - Putting residents first
  - Active place-maker for our towns and villages
  - Progressive custodian of our rural environment
  - Championing our District
8. The first iteration of the Corporate Plan Delivery Plan (CPDP) was approved by Cabinet at their meeting in May 2020. It was, at the time, heavily caveated because of the impacts on the organisation of managing the public health emergency and the uncertainty over the council's finances.
9. A revised CPDP was approved by Cabinet at its meeting in October 2020 when the council's financial position had stabilised.
10. In addition, the impact of Covid19 on officer resources had reduced, albeit there was clear recognition that the public health emergency remained the number one priority, that the demand on some services in the council remained extremely high and that require further redeployment of staff away from their normal duties may be required in order to support our residents and communities. The CPDP was therefore subject to what was referred to as the 'general caveat'.
11. Attached at Appendices A-D is the progress update on the CPDP for 2020/21. Whilst not reporting to the end of March 2021, it should be read effectively as an outturn report.

12. The CPDP for 21/22, considered elsewhere on the agenda of this evening's meeting, builds on the progress reported for 20/21.

13. Within the 30 page report, there are many highlights. This is remarkable considering the council was also responding to the pandemic and many new duties placed upon it. This is due to the incredible efforts and outstanding commitment of all staff, at a time when many were themselves adapting to a new working life in lockdown and also delivering the routine functions of the council.

## Risk Analysis

14.

Risk	Likelihood	Impact	Mitigating actions
The Delivery Plan actions do not further the Council's priorities as intended	1	4	Actions have been selected that are considered most appropriate to support the Council's priorities; evaluation will be ongoing to reflect on whether the outputs achieve the outcomes expected

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.